

MINIMUM QUALIFICATION REQUIREMENTS

Score Sheet

Last Updated 2/8/05

Circle applicable category:
(Investigative and/or Remedial Action)

Name of Firm: _____ Approved: _____ Disapproved: _____

Reviewer(s): _____

Date Reviewed: _____

- ☐ Investigative work to include FE/RI /Brownfields investigation
- ☐ Remedial actions including FS/RD/RAO

_____ Provide the following information for the personnel who are likely to work on a HSCA-related project in Delaware:

The name and job titles of the people who will be assigned to perform the following job functions: Project Manager, Professional Geologist, Biologist/Environmental Scientist, Toxicologist, Wetlands Specialists, Chemist, Health and Safety Officer, and Professional Engineer. (Individuals can fulfill multiple roles on a given project provided they are trained and experienced. The Project Manager must demonstrate that he or she has been the Project Manager for at least three different Superfund-related projects.)

Comments:

_____ The resumes of these individuals.

Comments:

_____ The contact information for all of these individuals.

Comments:

_____ The date of initial OSHA training or latest refresher training for these individuals.

Comments:

_____ Cards or certificates demonstrating that the PG and PE listed are indeed registered and licensed in Delaware.

Comments:

_____ One page project summaries describing three different Superfund or RCRA Corrective Action related (state or federal) investigations that the firm or team leader has performed. Credit will not be given for a project that exclusively involved the investigation and cleanup of an underground storage tank petroleum release site. Though UST removal actions can be described as a specific activity of the larger facility cleanup effort. This decision is because HSCA related projects by nature can be considered more complex based on investigating unknown sources of contamination, a much broader range of analytical requirements, and the use of more intensive risk assessment techniques. List the names of people involved and their role in managing these projects. Provide names, addresses and phone numbers for whom the work was performed. These people may be contacted by DNREC staff to verify this information.

Comments:

Firm or team should indicate knowledge and experience applying appropriate Federal, State and local regulations as they pertain to the referenced Superfund projects. Firms should list specific regulations that were dealt with for each referenced Superfund project. Additionally, if not previously referenced, the firm should indicate that they have read and have a working knowledge of the *Delaware Regulations Governing Hazardous Substance Cleanup*, the *Hazardous Substance Cleanup Act Guidance Manual* and the *Hazardous Substance Cleanup Act, 7 Del. C. Chapter 91*. The firm or team should indicate that they have reviewed the *Delaware Standard Operating Procedures (SOP) for Chemical Analytical Programs (CAP)* as referenced in the HSCA Regulations Subsection 13.5.

Comments:

Demonstrate that the firm or team has the capability and knowledge to submit data electronically using the “Delaware Data Deliverable Model” (3 DM) format.

Comments:

If the firm or team is applying for the remedial action category of work please provide one page project summaries describing three projects that involve preparing feasibility studies, performing a remedial design (s), or conducting remedial action oversight on a Superfund related project. These can be combined with the project summaries for the investigative work detailed above. Please ensure these project summaries include a description of remedial technologies evaluated and selected, a description of the effectiveness of the remedial action with regards to mitigating risk and meeting remedial action objectives, and lastly the use of innovative technologies. Please note that, DNREC will not give credit for projects that exclusively involve the remediation of petroleum resulting from an underground storage tank release. This decision is because HSCA related projects by nature can be considered more complex based on investigating unknown sources of contamination, a much broader range of analytical requirements, and the use of more intensive risk assessment techniques. Though UST removal actions can be described as a specific activity of the

larger facility cleanup effort. Provide names, addresses and phone numbers of the clients and/or agencies for whom the work was performed. These people may be contacted by DNREC staff to verify this information.

Comments: